

AGENDA, MINUTES AND ACTION TAKEN
REPORTS OF MEETING OF IQAC
NAGAON GNDG COMMERCE COLLEGE
SESSION 2019-20
(09-07-2020)




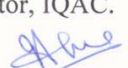














AGENDA AND MINUTES OF MEETING OF IQAC

The meeting of IQAC was held on 09-07-2020 at 11.00 AM in the Conference Room of Administrative Block.

Agenda of the meeting:

1. Taking chair by the chairperson.
2. Objective of the meeting.
3. Confirmation of the last proceeding.
4. Discussion regarding online class and proposed examination.
5. Organization of online web-miner.
6. Any other matters.

Members Present:

- | | | | |
|------------------------------|---|--|---|
| 1. Dr. S. R. Mahanta | - | Principal & Chairman, IQAC. |  |
| 2. Sri P. K. Hazarika | - | Vice-Principal and senior administrative official of IQAC. |  |
| 3. Dr. S. K. Pandey | - | Co-ordinator, IQAC. |  |
| 4. Dr. J. Sharma | - | Member. |  |
| 5. Sri M. Mahanta | - | Member. |  |
| 6. Sri P. Saikia | - | Member. |  |
| 7. Dr. B. Ch. Goswami | - | Member. |  |
| 8. Dr. K. Das | - | Member. |  |
| 9. Mrs. B. M. Pathak | - | |  |
| 10. Sri U. Saikia | - | |  |
| 11. Sri K. J. Saikia | - | |  |
| 12. Sri R. P. Patar | - | |  |
| 13. Md. J. I. Pathan | - | |  |
| 14. Dr. P. K. D. Purkayastha | - | |  |
| 15. Mrs. R. Goswami | - | |  |
| 16. Sri N. Haloi | - | |  |
| 17. Sri A. J. Gayan | - | |  |
| 18. Sri H. C. Das | - | |  |

Minutes of the meeting:

Item 1: Dr. S. K. Pandey Co-ordinator of IQAC proposes Principal Dr. S. R. Mahanta to take the chair of chairperson for organizing the IQAC meeting.

Item 2: Objectives of the meeting stated by Dr. S. K. Pandey. Objective is to discuss about online classes and proposed examination and one day workshop on online classes for teachers.

Item 3: The following decisions were taken in the meeting:

1. The meeting decides to create a workshop group for online classes through Goggle meet or Goggle Class Room app.
2. Meeting take the decision to do the online classes as per covid-19 protocol.
3. Meeting also take decision to organized departmental web-miner with Covid-19 related topic.

Minutes Prepared by

Dr. S. K. Pandey

Co-ordinator IQAC

Minutes Approved by

[Signature]
Chairman IQAC

AGENDA, MINUTES AND ACTION TAKEN
REPORTS OF MEETING OF IQAC
NAGAON GNDG COMMERCE COLLEGE
SESSION 2019-20
(19-06-2020)










AGENDA AND MINUTES OF MEETING OF IQAC

The meeting of IQAC was held on 19-06-2020 at 11.00 AM in the Conference Room of Administrative Block.

Agenda of the meeting:

1. Taking chair by the chairperson.
2. Objective of the meeting.
3. Confirmation of the last proceeding.
4. Discussion about new admission process and Government notification.
5. Discussion regarding online class during lockdown period and also future plan of the coming classes.
6. Discussion on organizing a web-miner in the college.
7. Any other matters.

Members Present:

- | | | | |
|-----------------------|---|--|---|
| 1. Dr. S. R. Mahanta | - | Principal & Chairman, IQAC. |  |
| 2. Sri P. K. Hazarika | - | Vice-Principal and senior administrative official of IQAC. |  |
| 3. Dr. S. K. Pandey | - | Co-ordinator, IQAC. |  |
| 4. Dr. J. Sharma | - | Member. |  |
| 5. Sri M. Mahanta | - | Member. |  |
| 6. Dr. B. Ch. Goswami | - | Member. |  |
| 7. Sri P. Saikia | - | Member. |  |
| 8. Dr. K. Das | - | Member. |  |
| 9. Sri K. J. Saikia | - | IT Faculty. |  |

Minutes of the meeting:

Item 1: Dr. S. K. Pandey Co-ordinator of IQAC proposes Principal Dr. S. R. Mahanta to take the chair of chairperson for organizing the IQAC meeting.

Item 2: Objectives of the meeting stated by Dr. S. K. Pandey. Objective is to discuss about new admission process and Govt. notification, discussion of online classes for the student during lockdown period and also discuss to organize web-miner in our college.

Item 3: The following decisions were taken in the meeting:

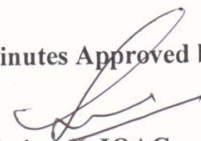
1. The meeting decides and fixed the date of admission on July 5th, 6th & 7th through online process.
2. Decides online class for the students during lockdown period for which a committee has been formed to organize a one day workshop on 10th July, 2020 for the teachers.
3. Decides to form a committee for organizing web-miner in our college.

Minutes Prepared by

Dr. S.K. Pandey

Co-ordinator IQAC

Minutes Approved by



Chairman IQAC

AGENDA, MINUTES AND ACTION TAKEN
REPORTS OF MEETING OF IQAC
NAGAON GNDG COMMERCE COLLEGE
SESSION 2019-20
(14-02-2020)




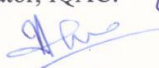




AGENDA AND MINUTES OF MEETING OF IQAC

The meeting of IQAC was held on 14-02-2020 at 01.30 PM in the Conference Room of Administrative Block.

Agenda of the meeting:

1. Taking chair by the chairperson.
2. Objective of the meeting.
3. Confirmation of the last proceeding.
4. Discussion of AQAR.
5. Confirmation of the Date & Time for Non-Syllabi activities by each Departments.
6. Any other matters.

Members Present:

- | | | | |
|-----------------------|---|--|---|
| 1. Dr. S. R. Mahanta | - | Principal & Chairman, IQAC. |  |
| 2. Sri P. K. Hazarika | - | Vice-Principal and senior administrative official of IQAC. |  |
| 3. Dr. S. K. Pandey | - | Co-ordinator, IQAC. |  |
| 4. Dr. J. Sharma | - | Member. |  |
| 5. Sri M. Mahanta | - | Member. |  |
| 6. Dr. B. Ch. Goswami | - | Member. |  |
| 7. Sri P. Saikia | - | Member. |  |
| 8. Dr. K. Das | - | Member. |  |

Minutes of the meeting:

Item 1: Dr. S. K. Pandey Co-ordinator of IQAC proposes Principal Dr. S. R. Mahanta to take the chair of chairperson for organizing the IQAC meeting.

Item 2: Objectives of the meeting stated by Dr. S. K. Pandey. Objective is to discuss the performance of Non-Academic programme, Organizing extended IQAC meeting and discuss opening Couching Centre for NET/SLET exam.

Item 3: The following decisions were taken in the meeting:

1. Decide and fixed the date of Non-Academic programme for the session.
2. Decide to open Couching Centre under IQAC for qualifying NET/SLET exam and for this purpose invited resource person from Tezpur University.
3. Meeting also decides to organize departmental alumni meet on a specific date.

Minutes Prepared by

Dr S.K. Pandey
Co-ordinator IQAC

Minutes Approved by


Chairman IQAC

AGENDA, MINUTES AND ACTION TAKEN
REPORTS OF MEETING OF IQAC
NAGAON GNDG COMMERCE COLLEGE
SESSION 2019-20
(16-11-2019)







AGENDA AND MINUTES OF MEETING OF IQAC

The meeting of IQAC was held on 16-11-2019 at 12.00 Noon in the Conference Room of Administrative Block.

Agenda of the meeting:

1. Taking chair by the chairperson.
2. Objective of the meeting.
3. Confirmation of the last proceeding.
4. Discussion of AQAR 2018-19.
5. Discussion of Non-Syllabi activities of the Department for the year 2018-19.
6. Any other matters.

Members Present:

- | | | | |
|-----------------------|---|--|---|
| 1. Dr. S. R. Mahanta | - | Principal & Chairman, IQAC. |  |
| 2. Sri P. K. Hazarika | - | Vice-Principal and senior administrative official of IQAC. |  |
| 3. Dr. S. K. Pandey | - | Co-ordinator, IQAC. |  |
| 4. Dr. J. Sharma | - | Member. |  |
| 5. Sri M. Mahanta | - | Member. |  |
| 6. Dr. B. Ch. Goswami | - | Member. |  |
| 7. Dr. K. Das | - | Member. | |

Minutes of the meeting:

Item 1: Dr. S. K. Pandey Co-ordinator of IQAC proposes Principal Dr. S. R. Mahanta to take the chair of chairperson for organizing the IQAC meeting.

Item 2: Objectives of the meeting stated by Dr. S. K. Pandey. Objective is to discuss on AQAR prepared by the Co-ordinator for 2018-19, the other objective of the meeting to discuss non-syllabi activities of the Departments.

Item 3: The following decisions were taken in the meeting:


1. Every Department convent at list four Non- Syllabi programme during current session.
2. Department's Heads are asked to convent department meeting for the above mention programme and fixed the date for the same and informed to the principal.
3. Departments are also asked to include remedial classes for the next session.
4. Joining of RC & OC should be through online by which classes should not be hampered.

Minutes Prepared by

Dr. S. K. Pandey

Co-ordinator IQAC

Minutes Approved by



Chairman IQAC