

Report of the Peer Team on
Institutional Accreditation of
Nagaon GNDG Commerce College, Nagaon (Assam)

SECTION.1 : PREFACE

The Nagaon GNDG Commerce College, Nagaon, Assam was established on 24 September 1984 to impart higher education in Commerce faculty at the Higher Secondary and Degree Course level in order to inculcate modern, scientific outlook and secular values among the students and to build up good moral character and discipline while providing facilities in extra curricular activities in art, culture, sports and social service etc. The local leading public figures while establishing the college wanted to train up students for future employment and to provide equal opportunities to students coming from weaker sections of the society. They made no discrimination on grounds of religion, caste, gender and socio-economic status.

The Nagaon GNDG Commerce College which came into existence in September 1984 is an affiliated college of Gauhati University, has a campus area of 2.033 acres located in the urban area of Nagaon town, the headquarters of Nagaon district, Assam. The college was at first managed and sustained by public initiative until when it was covered by the Grant in aid scheme of the Government of Assam as a fully deficit college. The college is yet to receive UGC recognition under 12B and 2(f). The establishment of the college provided opportunities to the students of a backward region of Assam to aspire and achieve socio-economic and intellectual progress through merit. The college has broken the barrier of social reticence drawing large number of young men and women to the portals of higher education seeking self employment opportunities in a highly competitive modern society.

In its efforts for self awareness/assessment, the college has volunteered to be assessed and accredited by the National Assessment and Accreditation Council (NAAC) an autonomous body under the University Grants Commission and has submitted Self Study Report in December, 2003.

The NAAC accordingly constituted its Peer Team with Professor P.K. Mishra, Former Vice Chancellor, North Orissa University as the Chairman and Professor K. Nirupa Rani Deptt. of English, Andhra University as the member Coordinator and Dr. B.K. Despande, Principal R.S. Mundle Dharampeth Arts and Commerce College, Nagpur as the member.

The Peer Team visited the Nagaon GNDG Commerce College during 24-25 September 2004 and carefully perused and analysed the Self Study Report submitted by the institution. During their visit the Team went through all the relevant documents, visited the Teaching Departments and facilities, interacted with various section of the institution. The Peer Team also interacted at length with the principal, Teaching and Non teaching staff, members of the Governing body, Students, Parents, Alumni and the senior citizens of the town. Based on the above exercise and the Criteria identified by the NAAC for the assessment of the institution under various criteria, the excellent features of the institution as well as the issues of concern, specific/relevant recommendations are given in the following paragraphs.

SECTION-II CRITERIA WISE ANALYSIS.

CRITERION-I: CURRICULAR ASPECTS:

Nagaon GNDG Commerce College was established in September 1984, having Commerce stream with Pass and Major course and a Certificate Course in Computers. It provides for self financing courses in PGDCA and a short term course of C-DAC. It offers Major in Accountancy, Banking and Management, and Insurance, Information

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Technology in Business, Business Mathematics, Business Communication and MIL in Pass Course. The college follows the Syllabus of Gauhati University. Recently it has introduced Computer Courses in Collaboration with Tata InfoTech (since 2001) and C-DAC (since 2003). It took two years to implement the above programme. There is academic audit by Gauhati University.

CRITERION:II TEACHING, LEARNING AND EVALUATION.

The college has 318 students on roll with 273 males and 45 females. There are 13 Teachers with 10 males and 3 females. There are 4 administrative staff besides 2 in the Library. The annual dropout rate of students is about 5% of the total intake. The working days of the college being 275 (2003-04) 190 days are utilised for teaching. There is a library with 3977 books and 5 journals are subscribed for. There is no on going research project though linkage with IITG and the Assam Co-operative Jute Mills Ltd. is there. The Computer Centre is equipped with seven systems. It has a proposal to acquire an audio visual set.

The admission is open to merit. There is internal system to assess the students after admission is over. The College conducts Unit tests, annual and Test examinations at regular intervals. Selection Tests are conducted for selection of tests to major courses. There is provision for bridge/remedial Courses for educationally disadvantaged students. Remedial coaching classes are held during the academic session. For the advanced learners special assignments and project works are given. Good works are appreciated in open classes.

The college encourages Teachers to make teaching plans. Individual teachers are free to adopt their own teaching method.

The HOD monitors progress of students and performance of the teachers. Teachers organise discussion and seminars.

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They undertake surveys.

All classes are taken by full time teachers, except Bengali, English and Statistics which are shared by both Full time and part-time teachers.

The evaluation of the students is communicated to them.

Special care is taken to ensure attendance.

The teachers are recruited as per the Government rules through regular Selection Committee. The appointments given by the Governing Body require the approval of Director, Higher education of Assam.

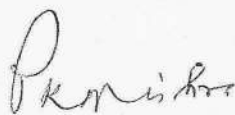
The teachers have attended Refreshers Courses in good number. There is a Self appraisal method for the teachers which has been recently introduced. After appraisal higher pay is allowed.

The college has organized seminars and workshops as part of the extra mural activities. Among the teachers 11 attended Orientation Courses, 13 attended Refreshers Courses, 2 attended Summer institute, 8 participated in Seminars and 23 took part in workshops. There are various Committees to take care of Admissions, Academic matters, Examination, Library, Discipline, Development, Publication, Grievances and Budget etc.

The students take part in field work and surveys.

CRITERION III: RESEARCH, CONSULTANCY & EXTENSION.

The college specializes in Under Graduate studies. It has no special facilities for research. But it encourages the teachers to take up research projects and field works. Some teachers have published their research findings in Journals and newspapers. There are persons designated for extension activities relating to community development, social work, Health and Hygiene awareness, medical camp,



environmental awareness and Audit educations and literacy. The teachers and students show keenness to participate in such extension activities.

CRITERION-IV INFRASTRUCTURE and LEARNING RESOURCES

The college has a Master Plan for its future growth of infrastructural facilities. The Development Committee takes care of the requirements. Funds are collected from the Tea Planters, MLAs, MPs, Municipal Corporation and Zilla Parishad etc. The college has a Development fund of its own which is monitored by the Governing Body. Apart from the college building and Library, there are Computer Centre, Fishery ponds, Canteen and Recreation centre. Some of the facilities are utilised by the outsiders as well. The college is centrally located with boundary walls, garden, tree plantations and peaceful environment.

The Library has Book bank facilities. There is internet facility. It works for 270 days in a year with 8 working hours per day.

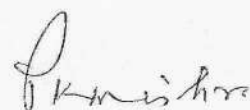
The college has provision for periodical health checkup. The Play ground offers facilities for outdoor games. Good Sports persons are given preference at the time of admission. They participate in regional sports activities.

CRITERION-V STUDENT SUPPORT & PROGRESSION:

The students appearance in University examinations is good and their result is satisfactory. The drop out rate varies between 5.2% in Part II to 5.6% in Part I of Degree course. The college publishes Prospectus giving profile of the college and the courses offered. Various rules and regulations of the college and university are mentioned there in.

There is a students Aid Fund and Career Guidance Cell.

The NSS activities are encouraged.



Scholarships and prizes are offered to distinguished students in Curricular and extra curricular activities.

There is an Alumni Association.

A students magazine is published regularly.

There are Arts and Debate clubs.

Some students have attained high social status after leaving the college.

CRITERION- VI: ORGANISATION AND MANAGEMENT.

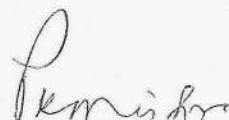
The organization of management is quite satisfactory.

There are very responsible and committed persons in the Governing Body. The Principal executes the decisions of the Governing Body and acts as the Secretary. He monitors and Coordinates all administrative activities. His functioning is democratic. The decisions of the Selection Committee are approved by the Governing body. Each Head of the Department is accountable to the Principal for faithful implementation of academic programme. The teachers cooperate and help the Principal. The teaching and non teaching staff are subject to periodic evaluation and assessment.

The college is financially dependant upon the Government of Assam. It has a budget of its own and accounts are subjected to audit. The fees of students is as per the rules of the State Government and the University.

The college is yet to be recognized by the UGC under 2(f) and hence not yet eligible to funding by the UGC.

The teaching and non teaching staff can avail loan facilities. There is Students Welfare Fund which helps poor students. Preference is given to meritorious students and those who come from backward classes. Deserving students are given freeships.



CRITERION -VII: HEALTHY PRACTICES.

The Nagaon GNDG Commerce College is located in a compact area and specialises in commerce stream alone with experienced Faculty members who maintain good rapport with the students. The Governing Body is aware of the present day needs of computers education and has taken steps to setup a computer Centre with the help of TATA INFOTECH and C-DAC which provides certificate courses on Computer basics to a large numbers of boys and girls on Self Financing basis.

The college is trying its best to impart value based quality education. Despite financial stringency it is trying to imbibe high moral values and spirit of nationalism among its students. It is trying to make them responsible and disciplined citizens of the Country while making them suitable to face the competitions of the contemporary society.

The college has several fund generating measures like Shopping Complex and fishery ponds. At the time of admission some donation is collected for building infrastructures. Though at present there is no Hostel available, the authorities have been helped by the local polytechnic school to accommodate about 20 boys and 10 girls of the college. There is a Career Counselling Cell giving helpful suggestions to aspirants seeking guidance for self employment.

The college has succeeded in attracting a large member of girl students to commerce education which can turn them to be good entrepreneurs and economically independent.

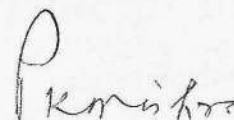
The college has earned prizes and recognition in the regional athletic meets.

Extracurricular activities are regularly organized besides social service camps.

The cultural activities of the students are highly commendable.

Strict discipline, adherence to punctuality, promotion of harmony and mutual help are the high ideals for which all and sundry in the college make sincere effort.

There is no indiscipline in the college.



SECTION III: OVERALL ANALYSIS.

The Nagaon GNDG College of Commerce is a small institution dedicated to spread commerce education in an underdeveloped area of Assam. It has succeeded in achieving the goals of the Founding fathers in producing good citizens through value based education. There is a dynamic Principal and enthusiastic young teachers. Due to financial constraint the infrastructural growth has been slowed down. But within limitations the college has tried to raise resources to keep pace with the societal needs. Despite severe constraints the Principal and Information and Career Guidance Cell had organised a Seminar on Entrepreneurship. A workshop was held on Technological Aids in Business with some Resource Persons from BSNL.

SUGGESTIONS.

1. The college has to strengthen its Library and complete the process of Computerisation.
- The Gauhati University may be moved to restructure the UG Courses by making Economics and English compulsory subjects with due weightage given at the time of tabulating marks.
2. A language Laboratory may be setup.
3. Since the students are from economically backward strata, the need of a good Book Bank is there.
4. Some new courses like Home Economics, Horticulture, and Fashion Technology may be introduced in due course. In introducing these courses help may be sought from IGNOU.
5. The college should acquire more facilities of teaching aids like OHP, CVD for learning of languages. T.V. VCR and Tape recorders.

6. The Governing Body may think in terms of appointing part-time Physical Education instructor to promote ^sports.

7. The boys common room need to be equipped with some indoor game facilities.

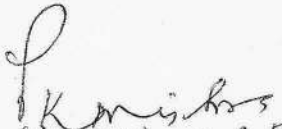
8. Students having major in Banking and marketing Management need to be exposed to field work/practical training.

9. For National integration the students may be taken on study tour to other States for exposure to industrial undertakings corporate Bank and historical monuments.

The members of the Peer Team would like to thank the Principal, Faculty, Non teaching staff, members of the Governing Body and students for their support and assistance during the visit of the NAAC Peer Team. They wish the college all the best in future and success in achieving the goals of the Founding Fathers of ^{the} institution.

Member of the Peer Team

Dr. P.K. Mishra,
(Chairman)


(signature) 25.9.04

Prof. K. Nirupa Rani
(member coordinator)

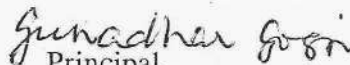
K. Nirupa Rani
(signature) 25/9/04

Dr. B.K. Deshpande
(member)

B.K. Deshpande 25/9/04
(signature)

I agree with the observations made by the peer team in this report.

Nagaon
25 September, 2004


Principal,
25/9/04
Nagaon GNDG Commerce College.
PRINCIPAL,
NAGAON G.N.D.G.
COMMERCE COLLEGE
NAGAON : ASSAM

Group Score Sheet (Overall)

Name of the Institution: Nagaon GNDG Commerce College

Place: P.O. & District Nagaon, Assam

Criterion	Criterion Score (C_i)	Weightage (W_i)	Criterion X Weightage
I. Curricular Aspects	80	10	800
II. Teaching-learning and Evaluation	62.50	40	2500
III. Research, Consultancy and Extension	50	05	250
IV. Infrastructure and Learning Resources	50	15	750
V. Student Support and Progression	60	10	600
VI. Organisation and Management	60	10	600
VII. Healthy Practices	60	10	600
		100	$\Sigma C_i W_i$ 6,100

$$\text{Institutional Score} = \frac{\Sigma C_i W_i}{\Sigma W_i} = \frac{6,100}{100} = 61\frac{1}{2}$$

Signature of Peer team members with date

1. Prof. P. K. Mishra

P. K. Mishra 25.9.09

2. Dr. K. Nirupa Rani

K. Nirupa Rani

3. Dr. B. K. Deshpande

B. K. Deshpande