

**PEER TEAM REPORT**

**ON**

**INSTITUTIONAL REACCREDITATION  
(SECOND CYCLE)**

**NAGAON GNDG COMMERCE COLLEGE**

**NAGAON (ASSAM)**

**782001 ASSAM**

**Dates of Visit:**

**8<sup>th</sup> -10<sup>th</sup> September, 2016**



**National Assessment and Accreditation Council**

*An Autonomous Institution of the University Grants Commission*

**Nagarbhavi**

**Bangalore - 560 072**

**Section I: GENERAL INFORMATION**

1.1 Name & Address of the Institution	NAGAON GNDG COMMERCE COLLEGE NAGAON (ASSAM) 782001 ASSAM			
1.2 Year of Establishment	1984			
1.3 Current Academic Activities at the Institution (Numbers)				
• Faculties/ Schools	Nil			
• Departments/Centres	Total : 9			
• Programmes/Courses offered	UG : 2 B.Com, BBA PG:1 M.Com BBA and M.Com are self financing courses. Certificate Course :2 Insurance & Marketing, Travel & Tourism Management			
• Permanent Faculty Members	Permanent: 13 (10 Male 3 Female) Temporary : 8 (4 Male 4 Female)			
• Permanent Support Staff	No. of Non Teaching Staff	Men	Women	Total
	Administrative Staff	18	03	21
	Technical Staff	-	-	-
• Students	UG	638	107	745
	PG	64	48	112
	Any other (BBA)	21	08	29
	Total	723	163	886
1.4 Three major features in the institutional context (as perceived by the Peer Team)	• Government Funded Provincialized Commerce College. • Registered under section 2f and 12B of UGC. • Catering to Rural and Under Privileged Students.			
1.5 Dates of visit of the Peer Team	8 <sup>th</sup> , 9 <sup>th</sup> , 10 <sup>th</sup> September 2016			

## 1.6 Composition of the Peer Team which undertook the on-site visit:

Chairperson	<b>Prof. Yogesh Kumar Sharma</b> Former VC, Singhania University & Former Dean, International School of Business Management, Jaipur Res: 52/48 Shipra Path Opp Metro Hospital Mansarovar Jaipur Rajasthan 302020
Member-Coordinator	<b>Dr. K. Venugopal Rao</b> Professor, Department of MBA, S.K. Institute of Management Sri Krishnadevaraya University, Anantapur-515003, AP Res: 28-3-303, Sharadanagar, III Main, Anantapur-515001,
Member	<b>Dr. Sumat P. Aggarwal</b> Principal, Ramanujan College (University of Delhi) Accredited "A" grade by NAAC, 712, Sector-14, Gurgaon-122001, Haryana
NAAC Officer	<b>Dr. B.S. Madhukar</b> Adviser NAAC, Nagarbhavi, Bangalore 560 072

4122

Dr

rmp



## Section II: CRITERION-WISE ANALYSIS

### *Observations (Strengths and/or Weaknesses) on Key-Aspects*

#### **2.1 Curricular Aspects**

2.1.1 Curricular Planning and Implementation	<ul style="list-style-type: none"> <li>College is following Curriculum of Gauhati University</li> <li>Academic Calendar of Affiliating University followed</li> <li>Principal of the college is a Member of University Court</li> </ul>
2.1.2 Academic Flexibility	<ul style="list-style-type: none"> <li>No Academic Flexibility</li> <li>Two Vocational Courses available</li> <li>Add on and Skill Development courses need to be introduced</li> </ul>
2.1.3 Curriculum Enrichment	<ul style="list-style-type: none"> <li>External Experts and Resource Persons invited for delivering special lectures</li> <li>Limited ICT enabled Teaching-Learning</li> <li>Language Lab Exists</li> </ul>
2.1.4 Feedback System	<ul style="list-style-type: none"> <li>Feedback system in place</li> <li>Feedback analysed and communicated</li> <li>Feedback from Other Stakeholders may be Sought</li> </ul>

#### **2.2 Teaching-Learning and Evaluation**

2.2.1 Student Enrolment and Profile	<ul style="list-style-type: none"> <li>Transparent Admission Process as prescribed by University</li> <li>Inclusive Admission policy Adhered to cater to economically/Socially backward students.</li> <li>Girl students encouraged</li> </ul>
2.2.2 Catering to Student Diversity	<ul style="list-style-type: none"> <li>Heterogeneous Student group exists</li> <li>Advance Learners and Slow Learners are adequately dealt with</li> <li>Facilities for Differently-abled students may be augmented</li> </ul>
2.2.3 Teaching-Learning Process	<ul style="list-style-type: none"> <li>Academic dairies maintained by faculty</li> <li>Predominantly Lecture Method Used</li> <li>Limited Use Of ICT</li> </ul>
2.2.4 Teacher Quality	<ul style="list-style-type: none"> <li>Permanent Faculty Members UGC Qualified</li> <li>Faculty Members Undergo Recharge Programs As Per UGC Norms</li> <li>Nearly 40% Faculty Temporary and Some Do not Possess UGC Qualification</li> </ul>
2.2.5 Evaluation Process and Reforms	<ul style="list-style-type: none"> <li>Continuous Evaluation Through Terminal Tests</li> <li>Evaluation Process Of Affiliating University Followed</li> <li>Result Of Evaluation Timely Communicated</li> </ul>

h12C  
h  
mef

2.2.6 Student Performance and Learning Outcomes	<ul style="list-style-type: none"> <li>• Good Results</li> <li>• Learning Outcomes Quite Satisfactory and Visible</li> <li>• Satisfactory Participation In Co- curricular Activities</li> </ul>
<b>2.3 Research, Consultancy and Extension</b>	
2.3.1 Promotion of Research	<ul style="list-style-type: none"> <li>• Five UGC Minor Research Projects Completed, but no Ongoing Project</li> <li>• Research Committee may be More Target-Oriented</li> <li>• Research Culture Needs To Be Strengthened</li> </ul>
2.3.2 Resource Mobilization for Research	<ul style="list-style-type: none"> <li>• Limited Resource Mobilization</li> <li>• Faculty should Approach UGC/ICSSR for Research Grants</li> <li>• Humble Efforts Made To Support Students Research</li> <li>• Activity By Charging Nominal Fees</li> </ul>
2.3.3 Research Facilities	<ul style="list-style-type: none"> <li>• INFLIBNET And DELNET Urgently Required</li> <li>• More Quality Journals need To Be Subscribed</li> <li>• IT Infrastructure Should Be Strengthened</li> </ul>
2.3.4 Research Publications and Awards	<ul style="list-style-type: none"> <li>• Few Faculty Members Published Books And Research Articles</li> <li>• More Quality Publication Required</li> <li>• No Faculty Received Any Award</li> </ul>
2.3.5 Consultancy	<ul style="list-style-type: none"> <li>• Limited Consultancy Given That Too Informally.</li> <li>• Consultancy Policy May Be formulated.</li> </ul>
2.3.6 Extension Activities and Institutional Social Responsibility	<ul style="list-style-type: none"> <li>• NSS Unit Operational</li> <li>• Blood Donation Camps And Blood Testing Camps Organized</li> <li>• One nearby Village Adopted As ISR</li> </ul>
2.3.7 Collaborations	<ul style="list-style-type: none"> <li>• College Runs Study Centres For Distance Education</li> <li>• Limited Objective Collaboration with Some Local NGO Exists</li> </ul>
<b>2.4 Infrastructure and Learning Resources</b>	
2.4.1 Physical Facilities	<ul style="list-style-type: none"> <li>• Limited Area for Future Expansion</li> <li>• Campus under CCTV Surveillance</li> <li>• Indoor Stadium Exists but Outdoor Sports Ground Not Available</li> </ul>
2.4.2 Library as a Learning Resource	<ul style="list-style-type: none"> <li>• Automation of Library is in progress</li> <li>• Limited numbers of Journals Subscribed</li> <li>• SOUL-2 used for Library</li> </ul>
2.4.3 IT Infrastructure	<ul style="list-style-type: none"> <li>• College possesses adequate Computers</li> <li>• Limited use of IT in Teaching-Learning</li> <li>• Wi-Fi Facility may be developed</li> </ul>

WIP - In progress




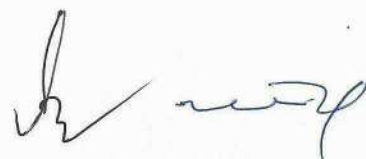
2.4.4 Maintenance of Campus Facilities	<ul style="list-style-type: none"> <li>• Green and Clean Campus</li> <li>• Committee exists for maintenance</li> <li>• Waste water management system may be improved</li> </ul>
<b>2.5 Student Support and Progression</b>	
2.5.1 Student Mentoring and Support	<ul style="list-style-type: none"> <li>• College Prospectus brought out every Year to Apprise students about college and Facilities available</li> <li>• Academically/Economically weak students properly supported</li> <li>• Advance Learners and Slow Learners suitably encouraged/Supported</li> </ul>
2.5.2 Student Progression	<ul style="list-style-type: none"> <li>• Low Dropout Rate</li> <li>• Few Students got good Placement</li> <li>• Career Counselling and Pre-Placement Training may be further improved.</li> </ul>
2.5.3 Student Participation and Activities	<ul style="list-style-type: none"> <li>• Student achievers suitably felicitated by Certificate and Prizes</li> <li>• Students Participation in Various Activities visible</li> <li>• Every Department brings out Wall Magazines</li> </ul>
<b>2.6 Governance, Leadership &amp; Management</b>	
2.6.1 Institutional Vision and Leadership	<ul style="list-style-type: none"> <li>• Vision and Mission of College are well defined and in tune with the objectives of Higher Education Department</li> <li>• Pro-Active Governing Body</li> <li>• Participative Management</li> </ul>
2.6.2 Strategy Development and Deployment	<ul style="list-style-type: none"> <li>• College adheres to Rules and Regulations of Education Department and University</li> <li>• Perspective Plan Exists</li> <li>• Satisfactory Record of Deployment of strategies</li> </ul>
2.6.3 Faculty Empowerment Strategies	<ul style="list-style-type: none"> <li>• Permanent Faculty gets salary as per UGC Scale.</li> <li>• Faculty encouraged for attending Seminar/Conferences.</li> <li>• Temporary Faculty paid less than UGC Norms.</li> </ul>
2.6.4 Financial Management and Resource Mobilization	<ul style="list-style-type: none"> <li>• Accounts maintained and audited as per Accounting Standards</li> <li>• State Government and UGC are main funding sources</li> <li>• Self financing courses generating adequate resources</li> </ul>
2.6.5 Internal Quality Assurance System	<ul style="list-style-type: none"> <li>• IQAC in Place since 2005</li> <li>• Structured as per NAAC guidelines</li> <li>• IQAC should be more active and vibrant</li> </ul>
<b>2.7 Innovations and Best Practices</b>	
2.7.1 Environment Consciousness	<ul style="list-style-type: none"> <li>• Tree Plantation incentives under taken.</li> <li>• Energy Conservation efforts made but solar system yet to be installed.</li> <li>• Water harvesting system may be developed</li> </ul>

21/2/2020

2.7.2 Innovations	<ul style="list-style-type: none"> <li>• Bio-Metric attendance system exists.</li> <li>• Library managed through SOUL-2 software</li> </ul>
2.7.3 Best Practices	<ul style="list-style-type: none"> <li>• College imparts Value based Education</li> <li>• Relation among all Stakeholders visibly cordial</li> <li>• College has Commercial Shopping Complex to generate Internal Resources</li> </ul>

### Section III: OVERALL ANALYSIS

3.1 Institutional Strengths	<ul style="list-style-type: none"> <li>• Dynamic leadership by the Principal.</li> <li>• Committed faculty and staff.</li> <li>• Government Funded Provincialized College.</li> <li>• Registered under (2f) and 12(B) with UGC.</li> </ul>
3.2 Institutional Weaknesses	<ul style="list-style-type: none"> <li>• Less number of permanent faculty and large number of temporary faculty who are paid low salary</li> <li>• Limited research culture on campus</li> <li>• Limited Land Area for future Expansion</li> <li>• Growing indifference towards Management Courses</li> </ul>
3.3 Institutional Opportunities	<ul style="list-style-type: none"> <li>• Introduction of more Vocational/Add on Courses</li> <li>• More funding from agencies like UGC and ICSSR</li> <li>• Involvement of alumni in College Development.</li> <li>• Collaboration with Industry/Academia</li> </ul>
3.4 Institutional Challenges	<ul style="list-style-type: none"> <li>• Improving the Personality and communication Skill of the Rural students</li> <li>• Filling of Large number of Teaching Posts</li> <li>• Consistent improvement in the campus facilities to match the latest</li> <li>• Inculcating research Culture to ensure Quality Publication</li> </ul>

#### Section IV: Recommendations for Quality Enhancement of the Institution

- College should take immediate initiative to fill teaching posts including Director of Physical Education as per University Norms.
- More vocational and Skill based Courses may be introduced with the support of UGC.
- Efforts may be made to acquire/purchase adjacent land to ensure enough space for future expansion.
- Girls Hostel facility may be further augmented to accommodate more Girls and Boys Hostel too may be built.
- Research Culture, Quality Publication and Consultancy needs to be developed.
- More use of ICT enabled Teaching and Language Lab must be encouraged.
- Career Counselling and Soft Skill training should be strengthened preferably with the support of Professionals.
- Temporary Faculty Members should be appointed and paid as per UGC Norms.
- Toilet facilities and campus sanitation may be improved.
- Alumni Association should be registered and be fully functional.
- Lift/Ramp facility may be developed for differently-abled students.

I agree with the observations of the Peer Team as mentioned in this report.



*Signature of the Head of the Institution*

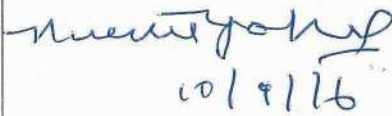


h i p





**Signatures of the Peer Team Members:**

<b>Name and Designation</b>		<b>Signature with date</b>
<b>Prof. Yogesh Kumar Sharma</b> Former VC, Singhania University & Former Dean, International School of Business Management, Jaipur	Chairperson	 10/9/16
<b>Dr. K. Venugopal Rao</b> Professor, Department of MBA, S.K. Institute of Management Sri Krishnadevaraya University, Anantapur-515003, AP	Member-Coordinator	 10/9/16
<b>Dr. Sumat P Aggarwal</b> Principal, Ramanujan College (University of Delhi) Accredited "A" grade by NAAC,	Member	 10/9/16
<b>Dr. B.S. Madhukar</b> Adviser NAAC, Nagarbhavi, Bangalore 560 072	NAAC Coordinator	

Place: **NAGAON (ASSAM)**Date: **10/9/16**