



**OFFICE OF THE PRINCIPAL
NAGAON G.N.D.G. COMMERCE COLLEGE
NAGAON:: ASSAM**

**Admission Notice
For the Session 2025-2026.**

It is hereby informed the Admission of FYUGP course **B.Com. & BBA 1st Semester** for the session 2025-26 will start from **4th June, 2025** through Assam State Higher Education Admission Portal (e-SAMARTH Portal). The students must compulsorily apply through e-Samarth Portal link <https://assamadmission.samarth.ac.in>

**ADMISSION PORTAL FOR STUDENT:
E-SAMARTH : <https://assamadmission.samarth.ac.in>**

Dates and other information for different programmes are as follows:

Time-Lines of UG Admission, 2025-2026 (Non CUET)		
Sl. No	Details	Date
1	Registration of students in Samarth portal starts	11 April, 2025
2	Programme selection by applicants and simultaneous scrutiny of applications by HEIs	12-22 May, 2025
3	Correction window for students	23-25 May, 2025
4	Scrutiny of applications by HEIs of "corrected applications" if any.	26-28 May, 2025
5	Preparation and Locking of 1st Merit list.	29 May-1 June, 2025
6	Publication of 1st Merit list	2 June
7	Admissions of applicants in 1st Merit list.	4-5 June, 2025
8	Preparation and Locking of 2nd Merit list.	6 June, 2025
9	Publication of 2nd Merit list.	7 June, 2025
10	Admissions of applicants in 2nd Merit list.	9-10 June, 2025
11	Spot admission	11-14 June, 2025
12	Final Spot admission (for both NON-CUET and CUET)	29-31 July, 2025
13	Commencement of 1st semester classes.	1 August, 2025

Contact Numbers:

For FYUGP B.Com.

1. Dr. Kalpendra Das	-7002534737
2. Prof. B. Tumung	-9101783974
3. Mr. Mintu Gayan	-9954122404
4. Mr. Jogen Saikia	-9101516938
5. Mr. Rakesh Sarmah	-8638207586
6. Miss. Upasana Boruah	-9864902220
7. Sri Ruhit Basumatary	-9365170880



For FYUGP BBA

1. Mrs. R.S. Goswami -	6002320913
2. Mr. K.K. Das -	7002702935

(Signature)
(Dr. M. Saikia)

Principal
Nagaon G.N.D.G. Commerce College
NAGAON G.N.D.G. COMMERCE COLLEGE
NAGAON : ASSAM



GOVT. OF ASSAM
OFFICE OF **THE DIRECTOR OF HIGHER EDUCATION**, ASSAM
KAHILIPARA: GUWAHATI-19

No. : 639138/7

From: Smti. Pomi Baruah, ACS
Director of Higher Education, Assam
Kahilipara, Guwahati-19.

To

The Registrars,
Assam University, All State and Participating Private Universities of Assam
The Principals,
All Govt./ Provincialized/ PDUAM/ Autonomous/ Govt. Model/ Venture/Private
Colleges of Assam

Sub: Regarding timeline of FYUGP/FYIMP/FYUPGP admission 2025-26 through the SAMARTH portal.

Sir/ Madam,

With reference to the subject cited above, I have the honour to inform you that the FYUGP/FYIMP/FYUPGP admission 2025-26 will be conducted through the Assam State Higher Education Admission Portal (SAMARTH), in accordance with the timeline provided below.

Timeline
UG Admission, 2025-26

Mode of admission	Date	Activities
Non CUET	11 April	Registration of students in Samarth portal starts
	12-22 May	Programme selection by applicants and simultaneous scrutiny of applications by HEIs
	23-25 May	Correction window for students
	26-28 May	Scrutiny of applications by HEIs of "corrected applications" if any.
	29 May- 1 June	Preparation and Locking of 1 st Merit list
	2 June	Publication of 1 st Merit list
	4- 5 June	Admissions of applicants in 1 st Merit list
	6 June	Preparation and Locking of 2 nd Merit list
	7 June	Publication of 2 nd Merit list
	9-10 June	Admissions of applicants in 2 nd Merit list
	11-14 June	Spot admission
	1 August	Commencement of 1 st Semester classes

CUET*	5- 13 July	Registration and Programme selection by applicants and simultaneous scrutiny of applications by HEIs
	14-15 July	Correction window
	16-18 July	Scrutiny of applications by HEIs of “corrected applications” if any.
	19 July	Preparation and publication of 1st merit list
	21-22 July	Admissions of applicants in 1st merit list
	23 July	Preparation and publication of 2nd merit list
	25-26 July	Admissions of applicants in 2nd merit list
	28 July	Spot Admission (for CUET)
	29-31 July	Final Spot Admission (for both non CUET and CUET)
	1 August	Commencement of 1 st Semester classes

Post-admissions	1August -5August	Induction programme
		Demo class for Core and Common course
		Paper/course selection in Samarth portal

*The CUET admission timeline will depend on the declaration of CUET results. There may be modifications to the schedule of CUET admission on account of this. In case of any changes the same will be notified accordingly.

Important Points to be followed:

1. Admission for FYUGP (Four-year Undergraduate Programme), FYIMP (Five-year Integrated Master Programme) and FYIPGP (Five-year Integrated Post Graduate Programme) either through non-CUET mode or CUET mode will be provisioned only through the common admission portal (<https://assamadmission.samarth.ac.in/>) for all Govt/ Pandit Deendayal Upadhyaya Adarsha Mahavidyalaya/ Provincialized/ Govt. Model Colleges/ Autonomous Colleges. Additionally, admissions for FYIMP and FYUGP in State University campuses and Private/ Venture/ Non-Government Colleges affiliated with State Universities and Assam University will also be provisioned only through the common admission portal. (<https://assamadmission.samarth.ac.in/>)
2. Students will get ten (10) options for program selection either in the same Higher Educational Institution (University/Colleges) or in different Higher Educational Institutions (HEI) (University/Colleges).
3. Students need to mark preferences against the options of programs. HEIs will be indicated of the preference given by the applicants. Autonomous Colleges /Universities shall prepare the merit lists in accordance with their admission rules. However, affiliated Colleges shall prepare their Merit list in accordance to the relevant policy of the concerned Affiliating Universities.
4. HEIs will have to do the academic scrutiny (selection of papers based on eligibility for the program/discipline) of verified marks after entering SAMARTH form number / CUET registration numbers.
5. After Academic Scrutiny, the HEIs will mark the students considered for offering admission by processing the merit list in the admission portal itself. Once marked and saved by the HEI, the merit list for the programs will be auto-generated and visible to students in the “merit list section” of the admission portal (<https://assamadmission.samarth.ac.in/>) After the lists are published in the admission

portal, the Merit lists are to be uploaded in PDF files on the HEI website and other social media handles for wide dissemination.

6. The students will receive an admission offer message with a URL in their registered e-mail and mobile number for further processing. Only upon acceptance of the admission offer by the applicant by logging into their admission portal, the Universities or Colleges will be able to process the application for grant of admission.

7. In the subsequent merit lists, if an admitted student is offered admission in a program/College in a relatively higher order of their preference, and if they wish to take admission in the other HEI then they need to raise a cancellation request on the first day of publication of the subsequent merit list till 5 P.M and the cancellation request will be automatically approved, so that the applicant may take admission easily. The fee will be refunded automatically, provided they make the payment through the Integrated Payment Gateway. In case the student has made the payment in cash then they need to collect the refund from the institution itself.

8. The total number of students in the Merit list against each program and discipline will be strictly as per the sanctioned seat matrix for the Major program in that discipline. In the case of Discipline Specific programs, the Merit list against that discipline-specific programme will be as per the sanctioned seat matrix for that discipline-specific programme. Once admission is offered by the College/University to candidates, it is mandatory for the HEIs to give admission to candidates subject to document scrutiny and in compliance with college/university policies, as applicable.

9. Waiting lists may be published by respective HEIs if they desire to do so. However, this is optional and if the students who appear in the waiting lists are not subsequently added in the next merit list, then the Department of Higher Education nor the SAMARTH team will be responsible.

10. Colleges and Universities will have the discretion to check and verify the Income certificates produced by applicants at the time of admission. In case of any doubt, the Institution may ask the candidate to produce further relevant documents to ascertain the validity of the claim regarding the status of income below 4 lakhs, and only after being fully satisfied with the authenticity of the claim, they are to be granted admission under the Fee Waiver category. If the Institution is unsatisfied with the claim, they need to inform the applicant in writing with justification and grant admission under the non-fee waiver category.

11. HEIs will be able to view their Fee status (received either through Cash or Payment gateway) and the net amount (admission minus cancellation) shall be remitted to the HEI's account upon completion of the cycle of admission 2025-26.

In this regard, you are kindly requested to adhere to the necessary instructions to ensure the smooth and efficient functioning of the admission process, as per the outlined timeline.

This has approval of higher authorities.

This is for favour of your kind information and necessary action.

Yours faithfully

**Digitally signed by
POMI BARUAH**

Date: 05-05-2025

16:49:29
Director of Higher Education, Assam
Kahilipara, Guwahati-19

Memo No. 639138/7-A

Copy to

1. The Secretary to the Govt. of Assam, Higher Education Department, Dispur, Guwahati-6 for kind information.
2. Prof. Sanjeev Singh, Principal Investigator, Samarth e-Gov, New Delhi for kind information and necessary action.
3. The Regional SAMARTH Support and Coordination Center, Assam for information and necessary action.
4. The P.S. to Hon'ble Education Minister, Assam for kind appraisal of the Hon'ble Education Minister, Assam.

(e-signed)
Director of Higher Education, Assam
Kahilipara, Guwahati-19